

# REPORT

**DATE:** November 3, 2005

**TO:** Administration Committee  
Regional Council

**FROM:** Heather Copp, CFO, (213) 236-1804. copp@scag.ca.gov *OP For HC*

**SUBJECT:** Overall Work Program (OWP) Amendment # 1

**EXECUTIVE DIRECTOR'S APPROVAL:**

*Kevin Tacheli for Mark Pearson*

**RECOMMENDED ACTION:**

Approve resolution #05-468-1 for OWP Budget Amendment #1.

**SUMMARY:**

This OWP amendment will fund carryover projects, additional funds for the Regional Comprehensive Plan, two system studies, the Elasticity Study Phase II, various Data Acquisition projects, additional Compass projects, and staffing changes. The total cost is \$3,292,671, per the attached spreadsheet. In addition, we are proposing to increase indirect expenditures by adding one legal staff person, hiring a temporary employee to assist the internal auditor, hiring an assistant for the new Intergovernmental Relations Director, and buying additional software for data acquisition. The overall indirect rate will not be changed as a result of these expenditures. The indirect costs have been accounted for in the OWP changes reflected on the attached spreadsheet.

**BACKGROUND:**

Each year we make mid-year adjustments to reflect staffing changes, projects that were not able to be completed in FY 04/05, and any new projects that may be needed. Usually this amendment occurs in November, utilizing the carryover funds from the previous fiscal year. Carryover funds can only be reprogrammed once a Record of Expenditure is approved by Caltrans. However, this year SCAG received an additional allocation for FY 03/04 in the amount of \$2.7 million. This, coupled with unprogrammed funds from FY 05/06, will allow SCAG to process this amendment more expeditiously. The FY 04/05 carryover funds will be programmed as part of the FY 06/07 budget process.

**FISCAL IMPACT:**

The fiscal impact is \$2,915,002 in federal funds, with matching funds of \$90,324 in TDA, and \$287,345 in local, in-kind contributions. The federal and TDA funds are available from FY 03/04 funds that were not previously programmed.

## Overall Work Program (OWP) Budget Amendment # 1

Funding Sources	FY 05/06	
	Federal	TDA
<u>FY 04/05 Non-ROE</u>		
- PL	\$3,237,207	
- FTA	\$11,871	
- TDA		\$371,226
Total	\$3,249,078	\$371,226

Project	FY 05/06 Increase				FY 06/07				Description
	Federal	TDA	In-Kind	Total	Federal	TDA	In-Kind	Total	
<b>Carryover Projects</b>									
- Environmental Planning	\$96,577	\$12,513		\$109,090					Continue to provide procedural and technical assistance in the development of the Regional Comprehensive Plan.
- Existing Land Use Database	\$131,423	\$17,027		\$148,450					To produce an existing land use database for the entire region. SCAG will specifically use the information contained in the database as a tool in the development of the growth forecast for the 2007 RTP.
- OCG Growth Visioning	\$41,013		\$5,314	\$46,327					Prepare a final report on study findings and recommendations on growth and housing issues
- Airport Travel Demand Model	\$221,325	\$28,675		\$250,000					Conduct a Regional Air Passenger survey that will be used in the analysis of current distribution of passenger demand and airport utilization.
- 2005 State of the Commute	\$26,509	\$3,435		\$29,944					Update information on commuter's travel behavior and attitudes toward the commute, traffic congestion, alternative travel modes, etc. for use in the development of the 2005 State of the Commute Report.
- CVG Southeast Bypass Routing	\$28,476		\$3,689	\$32,165					Continue development of a Statement of Need for Action, which will convey the reasons for and the benefits of a Southeaster Bypass route.
- AVG Transp. Information System	\$25,516		\$3,306	\$28,822					To study and identify improvements needed for better customer information and improve and enhance coordination between the local and regional transit services in the Arroyo Verdugo Subregion
- SGV Gold Line Phase II	\$8,853		\$1,147	\$10,000					Continue to ensure local support for transit oriented development proposals associated with the development of the San Gabriel Valley Gold Line Extension project.
<b>Sub-Total</b>	<b>\$579,693</b>	<b>\$61,649</b>	<b>\$13,456</b>	<b>\$654,798</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	
<b>RCP/ CEQA Reform</b>									
- Open Space	\$150,000		\$19,434	\$169,434	\$350,000		\$45,346	\$395,346	A consultant will be hired to assist in developing and implementing a Regional Environmental Mitigation Program for the Regional Comprehensive Plan. There will be a special emphasis on a program to preserve Open Space and Habitat in Southern California.
- (1) Open Space Staff Position	\$158,746		\$20,567	\$179,313	\$317,491		\$41,134	\$358,625	This position will assist with the Regional Comprehensive Plan. This position is a limited term employee expected to last 2 years.
- Finance	\$44,265	\$5,735		\$50,000	\$265,590	\$34,410		\$300,000	A consultant will be hired to prepare the financial strategies component of the Regional Comprehensive Plan.
- Legal	\$88,530	\$11,470		\$100,000	\$132,795	\$17,205		\$150,000	A consultant will be hired to provide legal advice and assistance in the development and implementation of the Regional Comprehensive Plan.
<b>System Study</b>									
- Goods Movement	\$100,000		\$12,956	\$112,956	\$300,000		\$38,868	\$338,868	Staff and consultant resources will be used to develop a comprehensive system design, including infrastructure requirements, air quality and mitigation strategies, and Phase II of the Port and Modal Elasticity Study

## Overall Work Program (OWP) Budget Amendment # 1

Project	FY 05/06 Increase				FY 06/07				Description
	Federal	TDA	In-Kind	Total	Federal	TDA	In-Kind	Total	
- MagLev	\$88,530	\$11,470		\$100,000	\$265,590	\$34,410		\$300,000	Staff and consultant resources will be used to develop conceptual designs for connecting regional airports through a high speed MAGLEV system, including obtaining ridership forecasts, alignment and station sites, ground access alternatives, and system security requirements.
Goods Movement (Elasticity Study Part II)	\$100,000		\$12,956	\$112,956	\$400,000		\$51,824	\$451,824	A consultant will be hired to get feedback and confirmation on the existing elasticity model, develop a short-term model, develop details on phasing of goods movement projects, and detail and study the types of environmental impact mitigation that can be
<b>Data Acquisition</b>									
- Heavy Duty Truck Model	\$134,000		\$17,361	\$151,361					Collect additional survey data to enhance the new HTD model.
- Imperial County Model	\$30,000		\$3,887	\$33,887					This is to restore the original OWP budget for this project after it was reduced and enable the project to be completed. This item will directly compliment the work of the South Imperial County Corridor Study and provide valuable information to enhance the Imperial County Transportation Model and provide information to the regional model on international cordon crossings.
- PeMS & ATSAC Data Retrieval	\$55,000		\$7,126	\$62,126					Application program development to retrieve count and speed data from state and municipal real-time databases for current and ongoing simulation model validation purposes.
- Parcel Data	\$100,000		\$12,956	\$112,956					Data to support existing Compass Program applications and current consultant project analysis needs.
- Land Use Transportation Model	\$25,000		\$3,239	\$28,239					A consultant will be hired to develop a work plan for SCAG to acquire and implement an integrated land use/transportation model.
- Temp Staff Modeling for Sub regions	\$145,000		\$18,786	\$163,786					Staff support to develop sub regional (North L.A., IVAG, RivSan, Arroyo Verdugo, Ventura) and weekend models based upon the new SCAG Model implemented in TransCAD.
- (1) Sr. Programmer Analyst	\$158,746		\$20,567	\$179,313					Staff support for database application development including RTIP, Model Network, RTMIS, HPMS, GIS/Modeling, IRIS
<b>Compass</b>									
- Forecasting	\$200,000		\$25,912	\$225,912					A Consultant will be hired to assist with forecasting and additional Compass Demonstration Projects.
- LOTS	\$100,000		\$12,956	\$112,956					A consultant will be hired to expand LA Lots to the other five counties.
- (2) Staff Positions	\$317,492		\$41,134	\$358,626	\$634,982			\$717,251	One planner will be hired to assist in small area development, assist in new model validation, preparation and presentation of forecasting. The second will be hired to support the Blueprint grant, Compass support, and community development specific subre
<b>Staffing Changes</b>									
- Modeling (06-070.SCGS1)	\$210,000		\$27,208	\$237,208					Improve forecasting HOV volumes, develop peak hour forecast, enhance data count, create CSA database.
- Forecasting (06-055.SCGS1)	\$130,000		\$16,843	\$146,843					Restores funding for the full time assignment of the senior planner with expertise in small area forecasting who had been temporarily assigned to other work elements for the first half of the fiscal year.
<b>Totals</b>	<b>\$2,915,002</b>	<b>\$90,324</b>	<b>\$287,345</b>	<b>\$3,292,671</b>	<b>\$2,666,448</b>	<b>\$86,025</b>	<b>\$177,173</b>	<b>\$3,011,915</b>	

**RESOLUTION #05-468-2 OF THE SOUTHERN CALIFORNIA  
ASSOCIATION OF GOVERNMENTS  
TO APPROVE AND ADOPT AMENDMENT NUMBER 1 TO THE  
FISCAL YEAR 2005-2006 OVERALL WORK PROGRAM (OWP)**

**WHEREAS**, the Southern California Association of Governments (SCAG) is the Metropolitan Planning Organization (MPO) for six counties: Los Angeles, Orange, San Bernardino, Riverside, Ventura, and Imperial;

**WHEREAS**, in conjunction with the Overall Work program Agreement and Master Fund Transfer Agreement, the Overall Work Program (OWP) constitutes the annual funding contract between the State of California Department of Transportation (Caltrans) and SCAG for Consolidated Planning Grant (CPG) funding;

**WHEREAS**, the OWP is the basis for SCAG's annual activities and budget; and

**WHEREAS**, SCAG has prepared Amendment No. 1 to the OWP for Fiscal Year (FY) 2005-06 which was reviewed by SCAG committees;

**NOW, THEREFORE, BE IT RESOLVED** by the Regional Council of the Southern California Association of Governments that SCAG does hereby approve and adopt Amendment No. 1 to the OWP for FY 2005-2006.

**BE IT FURTHER RESOLVED:**

1. That the Regional Council authorizes submittal of Amendment No. 1 to the FY 2005-06 OWP to the participating State and Federal agencies;
2. That SCAG pledges to pay or secure in cash or services, or both, the matching funds necessary for financial assistance;
3. That the SCAG Executive Director or in his absence, the Deputy Executive Director, is hereby designated and authorized by the Regional Council to submit Amendment No. 1 to the OWP for FY 2005-06, and to execute all related agreements on behalf of the Regional Council to implement purposes of this Resolution;
4. That the SCAG Executive Director, or in his absence, the Deputy Executive Director, is hereby designated and authorized to make and submit to funding agencies the necessary work program and budget modifications to the OWP for FY 2005-06, as amended, based upon actual available funds, and to draw funds as necessary on a letter of credit or other requisition basis;

5. That the SCAG Executive Director, or in his absence, the Deputy Executive Director, is hereby authorized to make administrative amendments to the FY 2005-06 OWP, such as changing work elements or correct errata.

**APPROVED AND ADOPTED** by the unanimous vote of the Regional Council of the Southern California Association of Governments at a regular meeting this 3rd day of November, 2005.

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TONI YOUNG  
President

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Mark Pisano  
Executive Director

Attest:

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Karen Tachiki  
Chief SCAG Legal Counsel